



## Acquia Site Factory

Last revision of this Product Notice: [v1.1– 17 May 2021 – hyperlinks updated]

Prior version(s) of this Product Notice: [v1.0 – 25 January 2021 – initial version]

This Product Notices describes the privacy relevant aspects of the above-mentioned Acquia product/services.

### About the Product

Acquia Cloud Platform is a Drupal-tuned application lifecycle management suite with an infrastructure to support Drupal deployment workflow processes from development and staging through to production. Acquia’s customer creates, owns, and maintains their Drupal application (a website for internal or external use) and submits it to Acquia Cloud Platform for the aforementioned lifecycle management. For details about this Product, please refer to the Product Description available online at <https://docs.acquia.com/guide>

### 1. Processing Operation(s)

The objective of Processing of Personal Data by data importer is the performance of the Services pursuant to the Agreement.

- Processing of Personal Data to deliver its core functionalities required:  yes  no
- Optional features processing Personal Data:
  - The optional features are deactivated by default:  yes  no  n/a\*
- Processing of sensitive Personal Data:  yes\*\*  no  n/a\*
- Profiling of individuals based on personal characteristics:  yes  no  n/a\*
- Automated decision making that produces legal or other significant impacts on individuals:  yes  no  n/a\*

\* (n/a = not applicable)

\*\* (optional; depends on the Customer’s Drupal application)

### 2. Details of Personal Data being processed

Categories of Personal Data	Categories of Data Subjects	Purpose of Processing	Categories of Data Recipients	Needed for Core Features	Processing Location	Acquia Inc. acts as Processor
Through the configuration, design, and administration of their own Drupal application, Customer in its sole discretion determines and controls the categories of personal data collected by their Drupal Application. These may be individual identifiers, contact details, online identifiers, network activity, location data, and any sensitive data categories.	Through the configuration, design, and administration of their own Drupal application, Customer in its sole discretion determines and controls the categories of data subjects collected by their Drupal Application. Primarily, these would be Customer’s end-users including visitors to Customer’s website.	Provision of the Services by Acquia to Customer	Site administrators; customers and visitors of Customer’s Drupal application	yes	Depends on the data center location chosen by customer	Yes

### 3. Privacy Enhancements

Objective	Technology / Measure	Data at Rest	Data in Transit
Anonymization and Pseudonymization	Data anonymization at Customer level optional for Customer	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>

Data confidentiality	Access control measures	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
	Encryption at customer level	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
	Encryption at Acquia level (see Security Annex and Product Description)	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Data integrity	Ant-tampering technology (see Security Annex)	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Data availability including restoring availability, restoring access to personal data, and data resilience	Business continuity and disaster recovery measures (see Security Annex)	<input checked="" type="checkbox"/>	n/a
Regular testing, assessing and evaluating of TOMs	Regular security and process reviews (see also Security Annex)	<input checked="" type="checkbox"/>	n/a

#### 4. Certifications

- SSAE16/ISAE 3402: SOC 1 Type II
- SOC 2 Type II
- ISO 27001:2013
- FedRAMP

#### 5. Data Subject Rights

Through the Product's administration console and through the Customer's own Drupal application, the Customer may manage, update, retrieve, and erase individual Personal Data.

#### 6. (Personal) Data Retention Cycles

The retention of data in the Product is managed by the Customer and may be stored during the entire term of the Services. Latest 90 days after the end of the contractual term of the Services, Acquia will purge any customer data in the Services including personal data from its systems.

#### 7. Sub-Processing

The specific list of sub-processors is available from: [www.acquia.com/about-us/legal/subprocessors](http://www.acquia.com/about-us/legal/subprocessors)

Any current Acquia customer with a data processing agreement in place with Acquia may subscribe to receive notifications of new or changed sub-processors through above website.

#### 8. Description of the technical and organisational security measures implemented by the data importer in accordance with Clauses 4(d) and 5(c) (or document/legislation attached)

Data importer has implemented and will maintain appropriate administrative, physical, and technical safeguards for the protection of the security, confidentiality and integrity of Personal Data uploaded to the Services, as described in the Acquia Security Annex (available from <https://www.acquia.com/about-us/legal/gdpr>) applicable to the specific Services purchased by data exporter, as updated from time to time, and made available by data importer upon request. The data exporter is wholly responsible for implementing and maintaining security and data administration within any data exporter applications, configuration settings, or log settings used by data exporter in conjunction with the Services.